

GENERAL GUIDELINES

- **Attendance requirements:** Students must maintain a minimum attendance of 75% to be eligible for semester examinations and 85% to participate in recruitment drives. If a student's attendance falls below these thresholds but qualifies for condonation, they are required to submit the necessary documentation, including a valid medical certificate, to the Head of the Department within seven days of returning to college. Documentation submitted after the final attendance records are published will not be accepted.
- **Exemption from Classes:** Any exemption from classes requires prior approval from both the subject faculty and the mentor. Additionally, rescheduling of internal exams due to such absences will not be permitted without prior authorization.
- **Criteria for selecting finance specialization subjects:**
 - B.Com and BBA students may select finance specialization if they achieve a minimum of 60% marks in all finance papers in Semesters I & II.
 - Students from other streams must attain a minimum of 55% marks in finance subjects in Semesters I & II.
- Strict compliance with grooming standards is mandatory while on campus.

- As MBA is a fully residential program, classes/trainings are scheduled from 8:30 am to 7:45 pm.
 - Hostel and mess rules are applied uniformly to all inmates. Hostelers who do not use the mess due to personal reasons or religious practices are not eligible for a reduction in mess fees. Any deductions from the mess fee will be made in accordance with the standard hostel regulations.
 - College fees must be paid at the beginning of each semester.
 - Students are responsible for arranging any necessary educational loans. Required documents will be provided by the college office.
 - The fees for the MBA program cover all expenses except the exam fees and textbooks. No refunds will be issued for missed programs due to personal, placement, or other reasons.
 - Use of personal vehicle is restricted for commuting to and from home only. Students are to use public transportation for local travel. Safekeeping of personal vehicles is the owner's responsibility, and keys should be surrendered to the hostel director/warden.
-

PLACEMENT POLICY

Purpose of the Placement Policy

The purpose of the policy is to ensure that placements of registered students of MIM are guided by fair and consistent principles so that there is a positive experience and outcome for all stakeholders.

Category of Companies and Dream Offer :

The companies visiting the campus are divided into the following three categories:

A) Category-1: Companies offering CTC \geq Rs 5 LPA

B) Category-2: Companies offering CTC Rs 3 LPA to Rs 5 LPA

C) Category-3: Companies offering CTC <Rs 3 LPA

Eligibility Criterion

1. Students must have an aggregate of 60% & above from Class X onwards (Mandatory for certain companies)
2. They should not have any backlog in the first year of M.B.A.
3. They must attain the minimum academic score specified by the company
4. All placement seekers must maintain at least 85% attendance in the training programs.

Student Category	% of Marks- Academics	% of Attendance- Academics	% of Marks- Placement Training	% of Attendance- Placement Training	Company Category
A	≥65%	≥80%	80%	85%	1,2,3
B	≥60%	≥75%	≥70%	85%	2,3
C	≥50%	≥75%	≥60%	≥75%	3

- Students will be divided into Categories A, B, and C based on their performance in the academics as well as placement training sessions.
- Only students who meet the specified criteria will be eligible to participate in the recruitment processes facilitated by the college.

General Rules and Guidelines for Placement

- The placement committee strictly enforces the "One Student, One Job Offer" policy.
- **Once a student secures a job in Category 1, they become ineligible to participate in any other recruitment drives organized by the college.**

- **Students who secure a job under Category 2 may pursue opportunities under Category 1 under the following circumstances:**
 - If the offered salary package is below 33000.
 - If a Category 1 company offers a salary package exceeding 50000.
- **Students who secure a job under Category 3 have the option to pursue opportunities with companies in Categories 1 and 2 under the following conditions:**
 - If the offered salary package is below 23000.
 - If a Category 1 or 2 company offers a salary package exceeding 35000.
- **Students focusing solely on HR placements will be prohibited from participating in further HR job interviews once they secure HR positions offering a package exceeding 2.4 LPA**
- Students placed in top companies, including MNCs like KPMG, EY, Berger Paints, SIB, and Federal Bank, with a salary package exceeding 40000, are prohibited from participating in any other recruitment processes, regardless of their current engagement in another company's recruitment process.
- Students who opt not to seek placement assistance from the college or want to pursue placement opportunities independently must submit a written undertaking to the department. In all other cases, students must adhere to the instructions provided by the college and placement committee.

